NIMBUS THEMES

Welcome to Soliloquy Theme!

If you would like to get all the extended features of the full theme, as outlined in the chart below, sign up to be a
Nimbus Member!

Best Value!

FEATURES	Free	Single Theme	Membership
Access to download ALL Nimbus WordPress Themes			✔
Unlimited support		✔	✔
Frontpage slideshow		✔	✔
Multiple frontpage layouts	✔	✔	✔
Responsive Custom CSS		✔	✔
Image Logo & Favicon		✔	✔
Basic Social Media	✔	✔	✔
Hundreds of Shortcodes		✔	✔
Custom Widgets		✔	✔
Design customization	✔	✔	✔
Typography customization	✔	✔	✔
Comprehensive SEO options		✔	✔
Load demo content		✔	✔
Whitelist MIME Types		✔	✔
Additional Script Integration		✔	✔

BECOME A MEMBER TODAY!

Steps for Setting Up Your Nimbus Theme

View a live demo of the site: http://preview.nimbusthemes.com/?theme=soliloquy

1) **Sign up for web hosting** if your site is not already being hosted somewhere. We recommend Bluehost—it is inexpensive and has great 24/7 customer service.
2) If it's not already installed, **install WordPress** through your server's control panel using a quick-install application like Simple Scripts, or by installing manually by following the directions provided at http://codex. wordpress.org/Installing_WordPress.

If you are new to WordPress and would like to acclimate yourself to the content management system, check out http://codex.wordpress. org/ for all WordPress-related questions and help. The general info and support forums are awesome.

Via WordPress Installer

1) Log in to your **Nimbus account**.
4) Go to **Downloads** on the left menu.
5) Download your theme to a location on your desktop that you can easily find. Leave the files zipped, don't extract. *If you are using Safari, the browser may automatically unzip files for you. If it does, go to the Preferences menu within the browser (or in Windows, Edit or Settings > Preferences). Once that opens, click General, then remove the check from the box that says "Open 'safe' files after downloading" and download the theme again. This time, it will be unzipped.*
6) Log in to the **WordPress dashboard** on your website (www.yourwebsite.com/wp-admin).
7) Navigate to **Appearance >> Themes** in the left menu.
8) You will need to delete any old or "lite" versions of the theme. You can do this by temporarily changing the theme to a default WordPress theme, then delete the old Nimbus Theme (hover on the theme and click **Theme Details**, then **Delete** in the lower right corner). You **MUST** delete the old version for the new one to work correctly. Your site settings will be saved as long as you haven't changed the .php files.
9) On the top tab on the **Themes** page, go to **Install Themes**.
10) Click the **Upload** option to the right of the **Search** tab that you are currently on.
11) Locate and upload the theme from your computer and click **Install Now.** The theme will be installed/unpacked.
12) Once the theme is installed, go back to the **Manage Themes** tab and select the **Activate** option.

Via FTP (FileZilla and other clients):

Download the theme from your Nimbus Themes account. Unzip it. Then drop the theme folder directly on top of the old in the directory wp-content/themes/. Super easy!

FTP is a little more technical and takes some getting used to, but it's the easiest way to perform future updates to the theme when new releases become available.

**Note that as long as you haven't made changes to the theme's .php files, your settings will be saved with either install method. If you have made changes to these files, you will want to be working from a child theme. More on child themes here: https://codex.wordpress.org/Child_Themes

The most up-to-date install help can always be found at: http://www.nimbusthemes.com/install-help/

A Bit about Soliloquy's Layout

Soliloquy is designed so you can manipulate the layout to look drastically different depending on your needs. We've outlined just a few, with a cheat sheet on how to get the look you want:

1) **Slideshow**: *Available to Nimbus Members* Theme Options > Frontpage #1 and #3-17. You can use our shortcodes to style the caption text.

Featured Page Images: Theme Options > Frontpage #19-22. *(Deselect #19: Display Featured Pages if you do not want this area to be displayed.)*

Blog Feed: Settings > Reading > Frontpage displays... Your latest posts. This will be the static location for your blog.
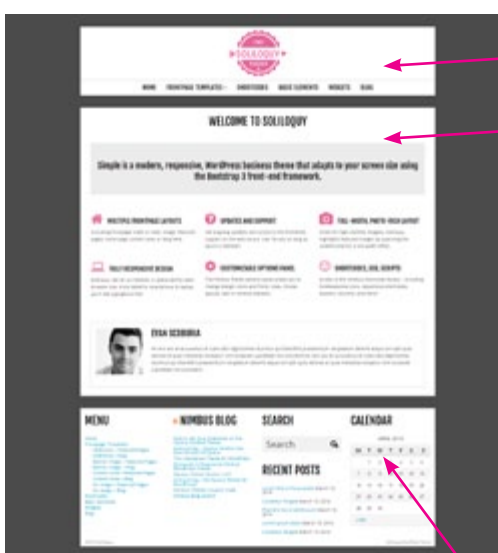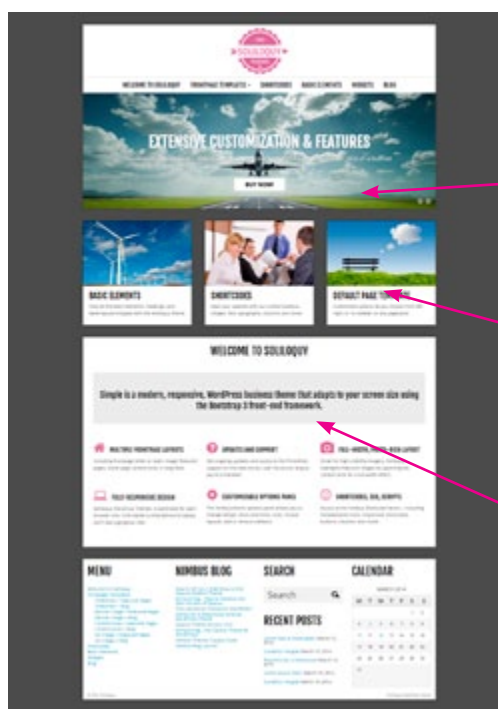

2) **a. Logo/navigation, no banner or slideshow**

b. Home page content: This content comes from the page you've defined as the Front page (ie. your Home page) in Settings > Reading > Front page displays... A static page... Front page: ___yourpage___

You can put any content you like in this area. We've used our shortcodes to create a more dynamic frontpage *(shortcodes available to Nimbus members).*

c. Footer: Appearance > Widgets > Footer Left/Center Left/Center Right/Right

3) **a. Banner**: Theme Options > Frontpage #1-2. Should be 1170x385px.

b. Featured Page Images: Theme Options > Frontpage #19-22. *(Deselect #19 if you do not want this area to be displayed.)*

c. Home page content: (see details in 2b).

Getting Started With Your Nimbus Theme

If you want to get a head start on your theme setup, click the blue **Theme Options** tab in the left menu of your Wordpress dashboard and select **Theme Setup** from the tabs. Click **Load Demo Content** (*Available to Nimbus Members*), then click **Save**. This will create some sample pages, posts, and a menu for navigation.

From the left menu, go to **Settings >> Permalinks** and choose **Post Name** (or chosen structure—post name is best for SEO).

Next, add the pages you want on your site, including the subpages and the frontpage, if you are using one (see the previous page for clarification: you can choose either to display blog posts on the home page, or content from a static page). Go to **Pages >> Add New** and enter the title of your page in the *Enter title here* field. Hit the **Publish** button. **Select Pages >> Add New** and add the rest of your pages, making sure to **Publish** each one.

**If you want to display the Blog Feed on your frontpage, go to Settings > Reading > Frontpage displays... Your latest posts.

If you want to display static content from a page, go to Settings > Reading > Frontpage displays... A static page... Front page: *Choose your page here.*

From the left menu, go to **Appearance >> Menus** to create your navigation menu. In the **Menu Name**, call it whatever you want (Main Menu for example). From the Pages box on the left side (or Links or Categories boxes), select all the pages you want to appear in each navigation (including subpages) from the **Pages** box on the left. Click **Add to Menu**, then organize the menu according to the order you want the pages to appear by clicking and dragging on each object (top will be the left-most menu item, bottom will be the right). For subpages, click and drag to the right under the parent page and an indented box will appear, indicating placement for the subpage. Make sure the **Primary Menu** is selected toward the bottom of the page. **Save** when finished.

The Links feature on the left side in Appearance > Menus is helpful if you would like to create dropdowns that will work great for phones and tablets too. Instead of using a link for the Main Menu item, you will use this spot as a placeholder that prompts the dropdown to open. On the Menus page, go to Links, then simply put a # in the URL field, then enter a name for the Menu Item in your navigation. Click Add to Menu, then place it where you want, ordering the subcategory menu items underneath this main Menu Item.

Now that you have the bones of the site, it's time to get started putting in your content!

Customizing Your Site with the Nimbus Theme Options Panel

Where the magic happens! To begin customizing your site, go to **Appearance >> Theme Options**, which will take you to our proprietary Nimbus Panel, where you can customize much of the content on your site. The navigation nested in the left side of the Theme Options will walk you through all the options.

Theme Setup

We've created some demo pages, a sample menu and sidebars, and some other content to help get you started. Just choose **Load Demo Content** *(Available to Nimbus Members)* to activate the feature.

General Settings

1-2) Logo Options: You can upload your own image to the theme using option #1 *(Available to Nimbus Members)*, or you can enter a text logo in #2. You can change the color and font of the text logo in **Theme Options >> Typography >> #4-5.** In order for a website title to show up at the mobile level, make sure you've entered a website title in your **Settings > General** page.

3) Favicon: *Available to Nimbus Members* A favicon is the icon that is displayed in the address bar of every browser. You can customize your favicon to match your site's branding by creating a favicon of your own—either in Photoshop or GIMP if you're familiar with the process, or by using one of the many favicon generators online. Once you have your favicon file, select **Browse** and drop it in the upload box.

4) Default Gravatars: The default avatar is the image that appears in the comments section of the blog if a commentator doesn't have a personal avatar through Gravatar. The theme already has a default avatar but if you'd like to put one of your own in, this is where you do it. The avatar image can be any size as long as it's a square; it will be resized automatically to fit the 75x75px default commentator image. Once you've uploaded the avatar, select **Save** and then go to **Settings >> Discussion** and scroll down to **Avatars**, select the new default avatar and **Save Changes**.

> *To preview how your site will look, select "Visit site" in a new tab from the top-most gray menu (it will be under your "My Site" tab). It's good to keep this window open in a new tab so you can switch back and forth to view your work.*

5) Copyright Text: The copyright text will show up in the footer. Just put your site/company name and year in place of the default "Soliloquy Theme" text.

> *Always make sure to Save changes when you're finished customizing your theme from the Nimbus Panel in the Theme Options tab, otherwise your changes will be lost. If you select Reset, ALL your changes in the entire Nimbus Panel will be reset to the original default settings.*

Contact Info

Simply enter in your contact info and it will be displayed in the contact info sidebar widget if you choose to use it.

Frontpage

1) Banner Options: Read through the different options settings beneath the selections to find out more about all the ways you can use the banner content area. There are some awesome features here!

2) Banner Image: The banner image spanning the width of the content area is uploaded here. It should be 1170x385px.

3-17) Slideshow Options: *Available to Nimbus Members* Upload your frontpage slider images, captions and links here. The images should be 1170x385px. You can use our Nimbus Shortcodes if you are a member, or standard HTML to style the text on the slideshow at each responsive browser level.

18) Banner Content: No Image: You can use this area to style the banner space using video embed code, shortcodes, HTML, and more.

19-22) Featured Page Options: These options describe the Featured Pages row on the frontpage, consisting of three featured images, titles, and excerpts of those pages. Attach a featured image to each individual page for an image to show up. Use the Excerpt space on each indv. page to control what content is being displayed. If you don't see the Excerpt, click the Screen Options option in the top right, then select Excerpt so that it is displayed below the content editor, then fill the Excerpt box with your verbiage.

If you don't want this area displayed, make sure #19 is deselected. In 20-22, select which pages you want to use for the 3 boxes.

Slideshow

Available to Nimbus Members

The slideshow is designed to appear on the frontpage only. The options in the slideshow are pretty straightforward, so play around with them to see what kind of variety you have.

Blog

1) Display Meta Information on Posts: The information you select will be displayed on single post pages. If you are not going to use tags, deselect it. Same with categories, authors, etc.

2) Display Author Bio: The author bio will be displayed at the bottom of the post. This information is coming from the **Profile** page located under **Users >> Your Profile**.

Change the default number of visible blog posts on a page by going to Settings > Reading > #2 Blog pages show at most... and then Save Changes.

Design

You can change the color of nearly element of the layout on this panel. Click the **Color Picker Box** to the left of the **hexadecimal color code** (ex: #ffffff) and you can choose what color you want for that particular layout component of the site.

Note that you will most likely want to make font color changes in the **Typography** section if you change the background colors in the **Design** section of the control panel, especially if you create a dark background in the content area.

1) Body Background Color: The Body Background Color affects the color on all the subpages and the top banner image area of the frontpage.

2-3) Content Areas Background/Box Shadow Color: This affects the color on the background of the content area on all pages. The box shadow is the color of the shadow on these areas.

4-8) Menu Appearance Options: You can change aspects of the Navigation Menu here. This area also allows you to change the settings for the Mobile Menu button/dropdown. Click and drag the edge of your browser window to view your site at a smaller size. When it gets really small and the menu appears in the top right corner, you've hit the Mobile Menu.

11) Button and Shortcode Appearance Options: Here you can change the color of the default site buttons. If you are a member and would like to use button colors other than those listed here, you can use our Shortcodes to create buttons in any color you want.

Typography

In this tab, you can set the font, size, color, style, line height, and case for typography throughout the site. You can also use the Odds and Ends section to change the button text, as well as set the shortcode typography for Nimbus shortcodes, which is what we used to create the typography in the top banner image on the demo site.

- **Font Face:** These are all the font options you have for the body text. We've included our favorite and the most popular Google Fonts as well. If you want to know what a font looks like, search for the font online. Note that the body text is the text that will be displayed in small, paragraph format, so you want to pick a very readable font (not a display font that should be used only as a **Header** font)

- **Font Size:** The typical size for a **Body** font ranges between 10 and 14 pixels depending on the font. Bottom line, it should be readable.

- **Line Height:** This is the space in between the lines. 1 em is equal to whatever the font size is that you've chosen. Generally, 1.4-1.6 is a good line height. If in doubt, keep the default and then play around with it to see the difference.

- **Font Style:** **Normal** would be good for a body font, but you can also choose bold, italic, or bold italic.

- **Font Case:** This allows you to choose to capitalize every letter, or make every letter lowercase. For a body font, this should remain in the **Normal** setting.

- **Font Color:** Use the **Color Picker Tool** to the left of the **hexadecimal color code** (ex: #535353) to choose a new body font color.

Shortcodes
Available to Nimbus Members

Shortcodes enable you to drastically affect the appearance of your site through additional buttons, columns, dropcaps, tabs, image styles, typography, and more. For a complete list of our custom shortcodes, go http://demo.nimbusthemes.com/Soliloquy/shortcode-documentation/.

Find out the shortcodes WordPress ships with here: http://en.support.wordpress.com/shortcodes/

Widgets

The Soliloquy Theme is widgetized, and in addition to the standard widgets that come packaged with your WordPress installation, we've added custom widgets for you to use on the site. To access the widgets, go to **Appearance >> Widgets**. There you will see all available widgets for use on your blog. Activate the widgets by clicking the **arrow down** on the sidebar widget spot and drag the desired widget from the left into the blank space of the desired box on the right. Click the arrow down on the widget to make changes. Make sure to **Save** each widget after activating it and making changes. We've customized the default color/width/style of each widget to work with the Soliloquy Theme so you don't have to worry about making detailed changes to the widgets.

FAQ: How do I remove the default footer content?

If you loaded the Theme Demo Content when setting up your theme, you will want to make sure to Turn Off Sample Widgets from the Theme Setup tab. This will remove the footer widgets so nothing shows up in the footer unless you enter widgets into the Footer widgets in Appearance >> Widgets.

For general information about widgets, see http://codex.wordpress.org/WordPress_Widgets.

Here's a summary of the widgets we've added:

- **About Me Widget:** *Available to Nimbus Members* This widget allows you to enter information about yourself or your business such as name, gravatar image, description of you or your business, educational history, interests, and custom information you'd like displayed. **Save changes** when done.

- **Box Widget:** *Available to Nimbus Members* This widget is a simple box and is the one featured on our demo front page in the newsletter spot (Frontpage Right Widget). You can choose to change the background color, border color, and then enter in whatever content you want in the **Box Content** space. **Save changes.**

- **Contact Info Widget:** *Available to Nimbus Members* The contact info

widget can be used to display your contact info in the sidebar.

- **Popular Posts Widget:** *Available to Nimbus Members* You can change the title and number of posts on this widget if you'd like. **Save changes.**

SEO
Available to Nimbus Members

This is where you can add your own custom CSS to further change the look of the theme. We've built in all the SEO features you'll need to get started—simply fill out the fields.

6) Turn on URL Canonicalization: The default is checkmarked and should stay active if you want URLs to be modified and standardized. Visit this Google page for further information.

Scripts and Tracking
Available to Nimbus Members

This is where you can add Javascript libraries and enter tracking scripts into various areas of your blog.

Upload MIME Types
Available to Nimbus Members

This is where you can change what types of content you can upload to your site. If you are having trouble uploading a PDF/JPG/PNG/GIF, go to this page first to make sure these and any other needed file types are selected.

Custom CSS and Custom Responsive CSS
Available to Nimbus Members

This section is powerful in that it allows you to put custom CSS in your theme without affecting the theme files themselves, which is great because you won't have to worry about updates overriding your changes. Also, the custom CSS feature allows you to enter responsive CSS at various browser dimensions (large monitors, desktops, tablets, phones, etc) in the relevant box.

Outside the Theme Options Panel

How to Add Subpages/Dropdowns

Use the **Menus** editor (under **Appearance**) to add pages. Find the page you want to add in the **Pages** box on the left side of the page, select it and click **Add to Menu**. Then drag the page to the correct position within your existing menu and select **Save Menu**.

Sidebars and Alternate Sidebars

You can set which side you want the sidebar on at the top of each page/post. If you have an excerpt, it will be included in the sidebar for that page/post.

To format the sidebar go to **Appearance >> Widgets**. The **Default Page Sidebar** is the default sidebar and will appear on each **Page**. There are two small **Header Right and Left sidebars** that you can use for contact information, widgets, icons, or other relevant content. You can also create up to 20 **Alternative Sidebars** for custom sidebars on certain pages. Add widgets to the **Footer Sidebars** to change the Footer content. Drag and drop available widgets from the left over to the

right in the **Default Page Sidebar** box.

If you would like to use several different sidebars on various pages of your website, drag and drop the relevant content into **Alternative Sidebar 1 (or 2-20)**. Make sure to **Save**. Then, remember what the **Alternative Sidebar number** is and go to the page where you want that sidebar to be used. In the top right, second blue box down from the top, you will see the **Nimbus Sidebar Options** box. Enter the number of the alternate sidebar you would like to apply to that page. Save changes by clicking **Update or Publish.**

Featured Image

A featured image is a special image attached to a post or page that is used to represent that particular page in other areas of the site, for example on the home page. To insert a featured image into a post or page, go to that post/page, scroll down and on the right side you'll see a **Featured Image Box**. Click **Set Featured Image** and select the image you want to attach. The lightbox will show the image details once the image is uploaded; scroll down and select **Use as Featured Image** to the right of the **Insert into Post** button. You can then close out of the lightbox by clicking the **X** in the top right corner. Now you have an image attached to that page/post and it will be resized to fit all the various places it may be used on the site.

To change or remove the featured image, click **Remove featured image**. If you don't want the image to appear at the top of the page, select that option at the top right of the page/post.

Other Resources

GIMP is an open-source image editor akin to Photoshop. Inkscape is an open-source vector program akin to Illustrator.

Notepad++ is an awesome, free source code editor. It's always a good idea to work in the text editor and save a copy of the original code if you're making HTML changes to a page or template file so you don't lose your work.

Bluehost for cheap, great domain hosting.

The Web Developer package is another amazing plugin, helps you pull up code, get image information, easily clear your cache, and a host of other great functions. Get it today and save yourself time and headaches!

If you would like to get all the extended features of the full theme, plus ongoing support and the option to download all our other themes, sign up to be a Nimbus Member at nimbusthemes.com!